ITG Request 45 – Appellate Courts Enterprise Content Management System (AC-ECMS)

Project Update

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April 24, 2014

Recent Activities

- ✓ Contract Amendment 3 was approved. It split development into 4 iterations:
  A. Base system and document structure
  B. WorkView (case management) and associated workflows
  C. Screening, motion and judicial workflows
  D. Supreme Court specific workflows
- ✓ Iteration A was delivered, tested and accepted by the Project Executive Steering Committee on February 13, 2015

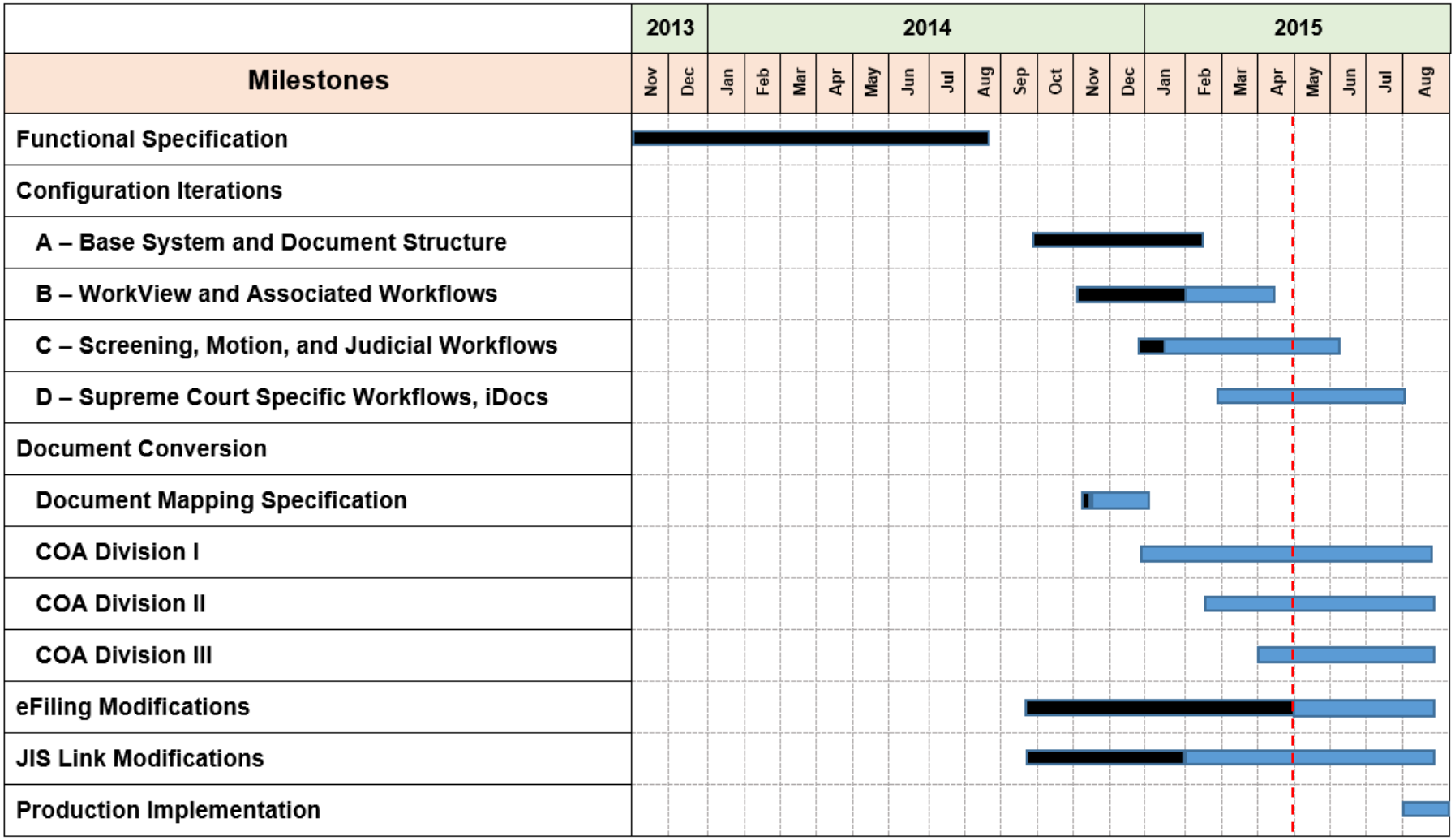
Recent Activities (cont.)

- Iteration B – WorkView and Associated Workflows are underway
- AOC team developed several JIS data queries for populating trial court information, drop down lists, and in flight cases in AC-ECMS
- Modifications to eFiling are underway
- Requirements analysis for JIS Link/Appellate Court Data modifications is underway

Next Steps

- Finalize Iteration B – Base System and Document Structure:
  - Configuration
  - Training
  - User acceptance testing
  - Production ready
- Begin document conversion
- Continue eFiling modifications
- Begin JIS Link/Appellate Court Data modification design

Project Milestone Schedule



Active Project Risks

Total Project Risks		
Low Exposure	Medium Exposure	High Exposure
4	0	0

Significant Risk Status

Risk	Probability/Impact	Mitigation
0	0	0

Active Project Issues

Total Project Issues			
Low Urgency	Medium Urgency	High Urgency	Closed
1	0	1	6

Significant Issues Status

Issue	Urgency/Impact	Action
Contract scope and cost issue raised by the vendor.	High/High	Understand the issue. Develop our stance. Negotiate the outcome with the vendor.

Significant Issues

- The vendor delivered 2 reports to AOC:
  1. Proposed reduction in scope and/or increase in cost
  2. Outlined specific scope issues
- ImageSoft let their project manager go
- Meetings with the vendor occurred to discuss the reports
- Vendor submitted a revision of their second report

Significant Issues (cont.)

- An AOC/Court Stakeholder negotiation team was formed and a strategy developed
- Meetings occurred to keep Justice Fairhurst and the project executive steering committee up to date

Project Milestones

Milestone	Date
✓ Functional Specification Document accepted	August 2014
✓ Iteration A - Base system and doc structure	December 2014
Iteration B – WorkView and Associated Workflows	April 2015
Iteration C – Screening, Motion, and Judicial Workflows	June 2015
Iteration D – Supreme Court Specific Workflows	August 2015
Document Mapping Specification	January 2015
Document Conversion – COA Division I	August 2015
Document Conversion – COA Division II	August 2015
Document Conversion – COA Division III	August 2015
eFiling Modifications	August 2015
JIS Link Modifications	August 2015
Production (Go Live) complete	August 2015